

Haywood County Schools
Read to be Ready Summer Camp 2018
June 4, 2018 – June 28, 2018
Monday – Thursday

POSITIONS AVAILABLE

Title: Camp Director

Locations: Sites in Haywood County

Hours: 7AM – 2 PM

Compensation: \$40 per hour

Quantity: 1

Qualifications: Certified in elementary education or the equivalent and has literacy credentials, along with more than five years of experience in literacy instruction.

Job Description: Oversee all aspects of the summer reading camp, including, but not limited to:

- Assist in the development of the thematic unit plan
- Purchase, organize, and distribute all camp materials
- Facilitate and monitor daily teaching and learning
- Plan and manage weekly field trips
- Manage all staff, student, and parent communication
- Communicate with district and state personnel (verbal and written)
- Complete and submit all written reports and assessment data to district and state personnel
- Attend required district, regional, and state meetings
- Daily attendance is required

Please note: This list of duties is not all-inclusive

Please submit a letter of interest and credentials aligned to the listed qualifications by Monday, October 23, 2017 no later than 8:00 AM. Please submit all documents electronically to yvette.blue@hcsk12.net.

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POSITIONS AVAILABLE

Title: Camp Leaders

Location: Sites in Haywood County

Hours: 7:30 AM – 1:30 PM

Compensation: \$30 per hour

Quantity: 18

Qualifications: Certified in elementary education, or an equivalent, and more than one year of experience with early childhood literacy.

Job Description:

- Develop and implement daily lesson plans aligned with the Read to be Ready Literacy Camp guidelines
- Manage student behavior
- Communicate with camp director, camp leaders, parents, and district personnel (written and verbal)
- Attend mandatory district, regional, and state meetings
- Daily attendance is required

Please note: This list of duties is not all-inclusive

Please submit a letter of interest and credentials aligned to the listed qualifications by Monday, October 23, 2017 no later than 8:00 AM. Please submit all documents electronically to yvette.blue@hcsk12.net.