

# HAYWOOD MIDDLE SCHOOL

## Registration Form

Name \_\_\_\_\_ Grade \_\_\_\_\_

Homeroom Teacher \_\_\_\_\_ Social Security# \_\_\_\_\_

Birthdate \_\_\_\_\_ Sex \_\_\_\_\_ Race \_\_\_\_\_

Address \_\_\_\_\_ Bus # \_\_\_\_\_ AM \_\_\_\_\_ PM

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Home Phone \_\_\_\_\_

Guardian Name(s) \_\_\_\_\_ Relationship \_\_\_\_\_

Father \_\_\_\_\_ Employer/phone# \_\_\_\_\_ Cell phone \_\_\_\_\_

Mother \_\_\_\_\_ Employer/phone# \_\_\_\_\_ Cell phone \_\_\_\_\_

Emergency Contact Person \_\_\_\_\_ Phone # \_\_\_\_\_

Emergency Contact Person \_\_\_\_\_ Phone # \_\_\_\_\_

Allergies/ Medical Problems or Conditions \_\_\_\_\_

Physician \_\_\_\_\_ Phone # \_\_\_\_\_

Sibling(s) attending this school \_\_\_\_\_

## Student Schedule

Subject

Teacher

Homeroom \_\_\_\_\_

1<sup>st</sup> period \_\_\_\_\_

2<sup>nd</sup> period \_\_\_\_\_

3<sup>rd</sup> period \_\_\_\_\_

4<sup>th</sup> period \_\_\_\_\_

5<sup>th</sup> period \_\_\_\_\_

Email Address \_\_\_\_\_

**Haywood County Schools  
Registration for Busing  
2015-2016**

BUS NUMBER \_\_\_\_\_

All Information Requested is Required for Students to Ride HCS's Buses

Child's Name: \_\_\_\_\_

Age: \_\_\_\_\_ Sex: \_\_\_\_\_ Ethnicity: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Home Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Parent(s) or Guardian: \_\_\_\_\_

*Please Print Name(s)*

\_\_\_\_\_

Home Phone Number: \_\_\_\_\_

Cell Phone Number(s): \_\_\_\_\_

\_\_\_\_\_

School Attending: \_\_\_\_\_

Grade Level: \_\_\_\_\_

Please Attach a Recent Photo of the student. This is necessary to comply with HCS's Transportation Safety Procedures.

Special Needs or Medical Conditions that the driver needs to be aware of:

\_\_\_\_\_

Alternative address that the student may be dropped off (if any): \_\_\_\_\_

Contact Name at Alternative drop off: \_\_\_\_\_

Phone Number(s) of Contact: \_\_\_\_\_

Additional Comments: \_\_\_\_\_

\_\_\_\_\_

NOTE to Parent(s) or Guardian(s): Before any student can be transported by any Haywood County School Bus, you must complete this form and turn it in to the school or Central Office. If during the year you have any changes please complete a new form

\_\_\_\_\_  
Parent(s) or Guardian(s) Signature      Date

\_\_\_\_\_  
HCS Administration      Date



## Student-Teacher-Parent Compact

The shared vision of Haywood County Schools, in partnership with the community, is to invest in our greatest resource, our students. We strive to value, challenge and educate all students to prepare them for post-education and careers with information and skills necessary to compete, achieve, and serve as leaders in a global economy as ethical and responsible citizens. This agreement is a promise that students, parents/guardians, teachers and administrators will work together daily to assist our students in achieving academic success.

### As Students, we will be responsible for the following:

- Showing courtesy, honesty, integrity and respect for others
- Showing responsible behavior by following all school rules
- Attending school daily, on time, and ready to learn
- Preparing for school with all necessary materials and following the dress code daily
- Completing all class and homework assignments on time and at our best
- Sharing our school work and grades with parents/guardians
- Practicing self-control and avoiding conflict with others

Student's Name: \_\_\_\_\_ Grade: \_\_\_\_\_  
 Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### As Parents/Guardians, we will be responsible for the following:

- Encouraging punctual and regular school attendance
- Supporting learning at home, provide support, love and understanding
- Being present when possible at school functions to support our child
- Participating, as appropriate, in decisions relating to the education of our child
- Providing update contact information regularly to communicate with teachers
- Supporting the school in its efforts to maintain proper discipline and safety
- Encouraging self-control, self-motivation and responsibility

Parent/Guardian's Name: \_\_\_\_\_ Date: \_\_\_\_\_  
 Parent/Guardian's Signature: \_\_\_\_\_

### As teachers, we will be responsible for the following:

- Teaching skills and concepts daily using best practices and research-based strategies
- Striving to address the individual needs of all students
- Providing a safe, positive, and healthy learning environment
- Grading, correcting and returning student work in a timely manner
- Providing flexible office hours for parents to address student academic needs
- Communicating to students and parents expectations for homework, class work, and behavior
- Relating to students in a positive manner
- Implementing and assisting with the enforcement of the zero tolerance and dress code policies to avoid conflicts

Teacher's Name: \_\_\_\_\_ Date: \_\_\_\_\_  
 Teacher's Signature: \_\_\_\_\_

### As Administrators, we will be responsible for the following:

- Creating a friendly environment and welcoming suggestions from all stakeholders
- Communicating to students and parents the school's mission goals
- Ensuring a safe and orderly learning environment
- Reinforcing the partnership between parent, student, and staff
- Acting as the instructional leader by supporting teachers and students
- Providing appropriate professional growth opportunities for teachers
- Encouraging parent involvement, volunteerism, and observation

Administrator's Name: \_\_\_\_\_ Date: \_\_\_\_\_  
 Administrator's Signature: \_\_\_\_\_

# SCHOOL HEALTH INFORMATION

## 2015-2016 SCHOOL YEAR

Dear Parent or Guardian,

It is important for the school system to have a record of any illness your child may have to aid the school nurse in a plan of care in case of an emergency. Please fill out the form and return it to school as soon as possible.

CHILD'S NAME: \_\_\_\_\_  
HOMEROOM TEACHER \_\_\_\_\_  
NAME OF SCHOOL: \_\_\_\_\_

Check any problems your child may have and give instructions as to what you would like the school to do in case of an emergency. Also provide emergency numbers so someone, who can be reached at all times, can make decisions or pick up your child if needed.

ADD \_\_\_\_\_  
ADHD \_\_\_\_\_  
ANEMIA \_\_\_\_\_  
ASTHMA \_\_\_\_\_ i.e. Inhaler \_\_\_\_\_  
BLADDER PROBLEMS \_\_\_\_\_  
BOWEL PROBLEMS \_\_\_\_\_  
CANCER \_\_\_\_\_  
DIABETES (insulin or non-insulin) \_\_\_\_\_  
HEARING LOSS \_\_\_\_\_ i.e. wears hearing aids \_\_\_\_\_  
HEART PROBLEMS \_\_\_\_\_  
HIGH BLOOD PRESSURE \_\_\_\_\_  
MIGRAINE HEADACHES \_\_\_\_\_  
SEIZURES/EPILEPSY \_\_\_\_\_  
SICKLE CELL ANEMIA \_\_\_\_\_  
SPECIFIC ALLERGIES \_\_\_\_\_  
VISION LOSS \_\_\_\_\_ i.e. wears glasses \_\_\_\_\_  
OTHER ILLNESS NOT LISTED \_\_\_\_\_

If medication will be needed during school hours for any of the above illnesses please ask the school secretary for the appropriate forms to fill out and return to the school as soon as possible. **Medication will not be administered, during school hours, unless all forms are completed and returned to the school.**

**Your signature allows school health personnel to communicate with outside health agencies to receive information in order to better serve your child.**

Parent Signature and Phone Number: \_\_\_\_\_

Date: \_\_\_\_\_

Student's doctor: \_\_\_\_\_

If you have any questions please contact the Haywood County School Nurse - 772-9613



## HCS Media Release Form

Throughout the school year, students attend programs, activities, field trips, sporting events along with normal classroom routines that support their education, promote community service, or encourage positive behavior.

Occasionally, with the Principal's approval, staff, parents, local and state media may cover these events by taking photographs or videos. This may include newspaper, television, websites, social media, or other media productions. This also includes the district and school websites as well as classroom and club web pages and/or social pages run through the school.

By signing below, you agree that you have been notified of the possibility that your son/daughter may be included in photographs or video and authorize the use the public print, display, or broadcast.

**Please choose one of the following:**

\_\_\_\_\_ I give permission for my child's name, photograph, or video to be used for school-related public media, social media, and the district/school website for education purposes.

\_\_\_\_\_ I ***do not*** give permission for my child's name, photograph, or video to be used for school-related public media or the district/school website.  
**(Student will still be allowed to attend any activity or program.)**

\_\_\_\_\_  
**Student Name**

\_\_\_\_\_  
**Grade**

\_\_\_\_\_  
**Parent Signature**

\_\_\_\_\_  
**Date**

# HAYWOOD COUNTY SCHOOLS

## TERMS AND CONDITIONS FOR INTERNET ACCESS

### 1. ACCEPTABLE USE

Student use of the Internet must be in support of education and research and consistent with the educational objectives of Haywood County Schools. Use of HCS and any other organization's network or computing resources must comply with the rules appropriate for that network. Transmission of any material in violation of any United States or State of Tennessee regulation is prohibited such as copyrighted material, threatening or obscene material, or material protected by trade secret. Any use that violates existing Board policy or public law is prohibited including, but not limited to, private purposes, commercial activities, product advertising, and political lobbying. Students are not allowed to access any HCS wireless network on their personal devices.

### 2. PRIVILEGES

The use of the Internet is a privilege, not a right, and inappropriate use as set forth above will result in cancellation of these privileges and could **result in disciplinary action** against the user. The system administrators will deem what is inappropriate use and their decision is final. The administration may also deny access at any time as required.

### 3. NET ETIQUETTE

You are expected to abide by the generally accepted rules of network etiquette. These rules include school computers and approved use of BYOD (bring your own device).

These include, but are not limited to, the following:

- a. Be courteous and polite. No use of offensive or inflammatory speech.
- b. Use appropriate language. Profanity or obscenity is not permitted at any time.
- c. Keep personal information private. Do not reveal names, addresses, or phone numbers of students, staff, or yourself.
- d. Note that email is not guaranteed to be private. System operators have access to email. Messages relating to or in support of illegal activities **may be reported to the authorities**.
- e. Use the network as instructed. Do not use the network in a manner that will disrupt the work of others. Only visit authorized educational websites and report inappropriate material to your instructor.
- f. Correctly cite all resources. Any information obtained through the Internet should be assumed to be private property. Using information without referencing the author is plagiarism.
- g. Anonymous communications are not allowed.
- h. Files, data, or information of others must not be improperly accessed or misused.
- i. Messages must be deleted regularly to conserve space.
- j. Internet communications that occur on or off campus that involve threatening, intimidating, or malicious intent toward another **may be investigated and lead to disciplinary as well as legal action**.

### 4. VANDALISM

Vandalism will result in the cancellation of privileges and possible disciplinary action. Vandalism is defined as any malicious attempt to harm or destroy hardware, software, or data of another user, including the Internet or other networks that are connected to the Internet backbone. This includes, but is not limited to, the uploading or creation of computer viruses that infiltrate computing systems and/or damage software components. Precautions to prevent viruses on school equipment are the responsibility of the user. Backup copies of documents are also the responsibility of the user.

### 5. SECURITY

Security on any computer system is a high priority, especially when the system involves many users. Never share your password or account with anyone, and never leave your account open and unattended. You have full

responsibility for the use of your account, and can be held responsible for any policy violations that are traced to your account. User passwords should be changed regularly using combinations of letters and numbers, avoiding Standard English words and names. Security violations must be reported to the principal or assistant principal immediately. The Haywood County School Board and Haywood County Schools shall have the right to review, monitor, and restrict information stored or transmitted via school owned or leased equipment and to investigate suspected inappropriate use of resources.

**6. EXCEPTION OF TERMS AND CONDITIONS**

These terms and conditions reflect the entire agreement of the parties and supersede all prior oral and written agreements and understandings of the parties. These terms and conditions shall be governed and interpreted in accordance with the laws of the State of Tennessee and the United States of America.

**Student Agreement**

I understand and will abide by the above TERMS AND CONDITIONS FOR INTERNET ACCESS. I further understand that any violation of the regulations above is unethical and may also be a criminal offense. Should I commit any violation, my access privileges may be revoked, school disciplinary action may be taken, and/or appropriate legal action may be pursued. Violation of this contract is a Level III Offense (or above) and will be handled as such.

Student's Name: \_\_\_\_\_

Student's Signature: \_\_\_\_\_

Date: \_\_\_\_\_ Anticipated Year of Graduation: \_\_\_\_\_

**Parent Agreement (If student is under 18)**

I have read the TERMS AND CONDITIONS FOR INTERNET ACCESS. I understand that this access is designed for educational purposes and the Haywood County School System and the State Department of Education Office of Technology have taken available precautions to eliminate controversial materials acquired on the network, and the Board of Education and its employees shall not be responsible for ideas and concepts my child may obtain by his/her use of the Internet. Further, I accept full responsibility for supervision if and when my child's use is not in a school setting.

I understand and accept the conditions stated and agree to hold harmless and release from liability, the Haywood County Board of Education, the schools, the superintendent, the technology coordinator, the principals, teachers, and all other faculty and staff.

Parent's Name: \_\_\_\_\_

Parent's Signature: \_\_\_\_\_

Date: \_\_\_\_\_ Phone Number: \_\_\_\_\_

The Tennessee Department of Education requires that HCS determine the access to the Internet that students have outside of school. Please select one of the following:

My child has Internet access at home.

My child does not have Internet access at home.



**Household Information Survey  
2015-16 School Year**

Haywood County Schools  
 Teresa Russell, Superintendent  
 900 East Main Street – Brownsville, TN 38012  
 For assistance, please contact Mrs. Opal Hay at 731-772-9613

**Parent Name:**

**Street Address:**

**City:**

**State:**

**Zip:**

Student's Legal Name <i>(As on Birth Certificate)</i>	Student ID	Date of Birth	School Name	Grade
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				

**Number in Household** \_\_\_\_\_ **(Fill in the blank)**

**Please check the box below that represents your Annual Gross Income:**

- |  |   |
|--|---|
| <input type="checkbox"/> Less than \$21,775            |   |
| <input type="checkbox"/> Between \$21,775 and \$29,471 | <input type="checkbox"/> Between \$67,951 and \$75,647  |
| <input type="checkbox"/> Between \$29,471 and \$37,167 | <input type="checkbox"/> Between \$75,647 and \$83,343  |
| <input type="checkbox"/> Between \$37,167 and \$44,863 | <input type="checkbox"/> Between \$83,343 and \$91,039  |
| <input type="checkbox"/> Between \$44,863 and \$52,559 | <input type="checkbox"/> Between \$91,039 and \$98,735  |
| <input type="checkbox"/> Between \$52,559 and \$60,255 | <input type="checkbox"/> Between \$98,735 and \$106,431 |
| <input type="checkbox"/> Between \$60,255 and \$67,951 | <input type="checkbox"/> Over \$106,431                 |

**Signature:** An adult household member must sign the application.

I certify (promise) that all information on this application is true and that all income is reported. I understand that the school will receive federal funding and state funding based on the information provided.

**Sign here:**

**Date:**



# Haywood County Schools Code of Conduct (Grades 6 -12)

<b>Level 1</b>	<b>HHS &amp; HMS: 5 day I.S.S.</b>	
The following interventions may be in lieu of a suspension: Corporal punishment, School Wide Positive Behavior Intervention Strategies, Detention and Saturday School.		
<ul style="list-style-type: none"> <li>• Tardies</li> <li>• Class cutting</li> <li>• Profanity toward student</li> </ul>	<ul style="list-style-type: none"> <li>• Dress code violation</li> <li>• Use of cell phones during school hours w/o permission</li> </ul>	<ul style="list-style-type: none"> <li>• Public display of affection</li> <li>• Minor misconduct</li> </ul>
<b>Level 2</b>	<b>HHS &amp; HMS: 5-15 day I.S.S.</b>	
The following interventions may be in lieu of a suspension: Corporal punishment, School Wide Positive Behavior Intervention Strategies, Detention and Saturday School.		
<ul style="list-style-type: none"> <li>• Repeated Level 1 offenses</li> <li>• Leaving campus/skipping school</li> <li>• Defiance of school personnel</li> <li>• Failure to attend detention and/or Saturday school</li> <li>• Possession of stolen property</li> </ul>	<ul style="list-style-type: none"> <li>• Indecent materials/behaviors</li> <li>• Profanity toward school personnel</li> <li>• Matches/lighters/fireworks</li> <li>• Posting/distributing unauthorized materials</li> </ul>	<ul style="list-style-type: none"> <li>• Altering school records</li> <li>• Misconduct (failure to comply, gambling, etc.)</li> <li>• Cheating/plagiarism/forgery</li> <li>• Tobacco possession/electronic cigarettes</li> </ul>
<b>Level 3</b>	<b>HHS &amp; HMS: 30 day ALC</b>	
Students will be suspended for the following conduct.		
<ul style="list-style-type: none"> <li>• Repeated Level 2 offenses</li> <li>• Repeated, documented defiance of school personnel</li> </ul>	<ul style="list-style-type: none"> <li>• Improper internet/computer use/pornography (any form)</li> <li>• Trespassing/loitering</li> </ul>	<ul style="list-style-type: none"> <li>• OTC/prescription medication possession*</li> </ul>
<b>Level 4</b>	<b>HHS &amp; HMS: 60 - 180 day ALC</b>	
Students will be suspended for the following conduct.		
<ul style="list-style-type: none"> <li>• Repeated Level 3 offenses</li> <li>• Bomb threat</li> <li>• Viewing/sending/forwarding explicit material on school property</li> <li>• Bullying/harassment/intimidation (cyber)</li> <li>• Assault on student (minor injury)</li> </ul>	<ul style="list-style-type: none"> <li>• Possession drug paraphernalia</li> <li>• Alcohol possession/use</li> <li>• Under the influence of an unauthorized substance on school grounds or at a school activity</li> <li>• Threats against student/discrimination</li> <li>• Gang activity at school</li> </ul>	<ul style="list-style-type: none"> <li>• Theft</li> <li>• Sexual harassment</li> <li>• Vandalism (ex. school property, other's personal items)</li> <li>• Disruptive behavior/potentially dangerous activity</li> <li>• Immoral/ Disreputable conduct (i.e. sexual intercourse)</li> </ul>
<b>Level 5</b>	<b>HHS &amp; HMS: 180 day ALC - Expulsion</b>	
Students will be suspended for the following conduct. These students will <b>NOT</b> be allowed back into Haywood County Schools unless approved by HCS administration. <b>Disciplinary Hearing required.</b>		
<ul style="list-style-type: none"> <li>• Repeated Level 4 offenses</li> <li>• Committing battery or aggravated assault on any adult staff member while on a school bus, school property or while attending any school event or activity</li> </ul>	<ul style="list-style-type: none"> <li>• Repeated, documented sexual misconduct</li> <li>• Unlawful possession, use, distribution, or sell of any narcotic, tobacco, stimulant drug, marijuana, or alcoholic beverage</li> </ul>	<ul style="list-style-type: none"> <li>• Violent Fighting/ Assault (serious injury/weapon)</li> <li>• Unlawful possession of a dangerous weapon on a school bus, on school property, or at any school event</li> </ul>

**Parents may request a Disciplinary Hearing on any suspension greater than 10 days. You must make your request known in writing or in person.**

**Your signatures indicate that you have received and read the Haywood County Schools' Code of Conduct.**

\_\_\_\_\_  
Parent's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date