

# REQUEST FOR A LETTER OF RECOMMENDATION

PLEASE TYPE OR PRINT ALL INFORMATION ON THIS REQUEST FORM.

STUDENT: \_\_\_\_\_

DUE DATE: \_\_\_\_\_

DIPLOMA PATH: (DISTINGUISHED SCHOLAR, UNIVERSITY, DUAL, TECHNICAL)

\_\_\_\_\_

YOUR ESTIMATED GPA: \_\_\_\_\_

TO WHOM WILL THE LETTER BE SENT? PLEASE INCLUDE THE COMPLETE ADDRESS.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

IS THIS TO BE A RECOMMENDATION FOR ADMISSION OR FOR SCHOLARSHIP CONSIDERATION? IF IT IS FOR A SCHOLARSHIP, DOES THE SCHOLARSHIP HAVE A SPECIFIC NAME? EXPLAIN.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PLEASE LIST RELATED ACTIVITIES IN WHICH YOU HAVE BEEN INVOLVED, INCLUDING COMMUNITY SERVICE AND VOLUNTEER WORK.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(PLEASE INCLUDE AN ADDRESSED, STAMPED ENVELOPE IF THE TEACHER IS TO MAIL THE RECOMMENDATION.)