

NOTICE OF VACANCY

Application Deadline: UNTIL FILLED

Posting Date: May 20, 2018

TITLE: Instructional Facilitator

REPORTS TO: Principal

SUPERVISES: N/A

TERM: 10.50 Months

JOB GOAL: Support the implementation of best practices which will result in better performance

QUALIFICATIONS AND TRAINING:

- Bachelor's Degree in Education with an endorsement in Elementary or Secondary Education
- Have an Administrative Endorsement (preferred)
- Tennessee Professional Teaching License (current)
- Successful school level experience
- Three years of successful teaching experience or equivalent
- Effective decision-making and verbal/written communication skills
- Displays interpersonal skills
- Alternatives to the above qualifications as the Superintendent might find appropriate and acceptable

EVALUATION: Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.

PERFORMANCE RESPONSIBILITIES:

Job Description: Instructional Facilitator

1. Analyze qualitative and quantitative data in order to determine school needs
2. Provide staff development opportunities for all members of the school staff
3. Provide direct support to classroom teachers in curriculum implementation
4. Provide instructional support to teachers and students by co-teaching, mentoring and modeling in the classroom
- 5.

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5. Take part in opportunities for professional development to learn new knowledge and skills
 6. Educate faculty and staff to communicate and work with parents as equal partners
 7. Provide instructional strategies in specific content areas that are research based
 8. Provide professional development for staff
 9. Evaluate teachers
 10. Perform additional job-related responsibilities' as assigned by the building principal

APPLICATION PROCEDURE

- (1). A Letter of Intent
- (2). A Resume'

Send this to toni.eubanks@hcsk12.net

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