



# NOTICE OF VACANCY

Application Deadline: UNTIL FILLED

Posting Date: October 22, 2018

**TITLE:** Special Education Teacher

**REPORTS TO:** Principal

**SUPERVISES:** N/A

**TERM:** 10 months

**JOB GOAL:** Teach to educationally and/or physically handicapped students.

## QUALIFICATIONS AND TRAINING:

- Bachelor Degree in Education,
- Hold appropriate Tennessee certification license
- Demonstrated organizational skills
- Effective decision-making and verbal and written communication skills
- Be Highly Qualified in this area

**EVALUATION:** Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.

## PERFORMANCE RESPONSIBILITIES:

Job Description: School Special Education

- Provide an instructional program that is differentiated.
- Maintain accurate and complete student records, and prepare reports on children and activities, as required by laws, district policies, and administrative regulations.
- Commitment to high student achievement & support for all students.
- Knowledge of the subject matter being taught.
- Ability to exercise various teaching strategies to increase students' critical thinking skills
- Create a secure classroom climate.
- Analyze data and adjust your lessons accordingly.

- Use available technology in your lessons.
- Teach socially acceptable behavior, employing techniques such as behavior modification and positive reinforcement
- Establish and enforce rules for behavior and policies and procedures to maintain order among students.
- Communicate effectively with parents and students.
- Assist with others duties as assigned by the Principal

**APPLICATION PROCEDURE:**

Submit a Haywood County Schools application found at [www.haywoodschoools.com](http://www.haywoodschoools.com) or send a resume to Toni Eubanks at: [toni.eubanks@hcsk12.net](mailto:toni.eubanks@hcsk12.net)

Position is available until filled.

Haywood County Schools does not discriminate on the basis of race, color, national origin, age, religion, political affiliation, disability, or sex in its educational programs or employment. No person shall be denied employment solely because of any impairment which is unrelated to the ability to engage in activities involved in the position of program for which the application has been made.