

# Anderson Early Childhood Center

"The First Steps to Success!"



620 West Main Street

Brownsville, Tennessee 38012

Phone number: 731-772-9053

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[www.Haywoodschoools.com/Anderson](http://www.Haywoodschoools.com/Anderson)

## Student Handbook

### 2015 ~ 2016

Charles Byrum, Principal

Linda Sanders, Assistant Principal

## **Principal's Message**

Dear Parents/Guardians:

Welcome to Anderson Early Childhood Center!!! The faculty and staff join us in saying we are excited to be given the responsibility of participating in the education of your child. It is our goal to make this a successful and satisfying year for you and your child.

This handbook is filled with important information regarding school policies and procedures. We ask that you read this handbook and review the content. If you have questions, please feel free to contact us. Open and clear communication between school and home is vital in the success of our educational program.

We welcome your participation and support during the school year. We encourage your presence in the school building. Working together, we will be able to reach our collective and individual goals. We look forward to celebrating with you the academic and social success of your children and taking the "First Steps to Success".

Sincerely,

Charles Byrum, Principal

Linda Sanders, Assistant Principal

### **Mission Statement**

Anderson Early Childhood Center creates a safe, stable, nurturing, and challenging learning environment using a research-based curriculum that utilizes data to direct appropriate instructional time in order to instill a life-long love of learning.

### **Vision Statement**

We, the staff at Anderson Early Childhood Center, believe that all students possess the potential to have a positive and successful impact on society.

### **Belief Statements**

- The administration and staff should provide for a safe, child-oriented environment conducive to learning.
- When students are actively involved in the learning environment, they develop skills for life.
- Instructional methods should vary and address the academic needs of each child on an individual basis.
- Instruction includes individualized centers with manipulatives that address a wide range of children's skills and abilities.
- Assessments should measure the curriculum and guide the instruction.
- When parents are involved in their child's education and the school decision-making process, the students, parents, and teachers all benefit.
- Our policy to set high expectations for academics, behavior, and peer interactions will help our students become life-long learners and contributing members of society.
- All decisions and policies should be child-centered.

### **Admissions and Withdrawals**

New kindergarten students must be 5 years old on or before August 15<sup>th</sup> of the school year in which they are enrolling. A physical examination is required when a student enters school for the first time. The following documents are also required for school attendance: a birth certificate, complete immunization records, and the student's Social Security number.

### **Immunizations**

State law requires that every student who is admitted to public school must have evidence of successful vaccination for diphtheria, tetanus, whooping cough, polio, measles, and mumps. Hepatitis B immunization is required for entrance into kindergarten. **All preschool and kindergarten students must have proper immunization prior to the first day of school.**

## Withdrawals

Students withdrawing from the program in the middle of the year should notify the school. The child's teacher will prepare a summary of the student's progress. Records will be checked to see if debts or library books are outstanding before student files can be sent to the child's next school.

## Attendance and Illness Policy

- Children are expected to attend school regularly.
- Instruction begins at 7:45 a.m. for preschool and 8:00 a.m. for kindergarten. ALL children are expected to be present at those times. Students arriving after the beginning time must be brought into the building and signed in by the parent or guardian and will be counted tardy. **Students arriving after 9:00 a.m. without a doctor's note or evidence of extenuating circumstances may not be admitted.** Breakfast will not be served after 8:30AM, so please make sure your child has eaten breakfast prior to arriving at school if he/she is tardy.
- According to Tennessee Code Annotated 49-6-3007, students who accumulate five (5) unexcused absences during a school year is considered truant and in violation of the Compulsory Attendance Law. Please help your child learn how important it is to be at school every day all day by having him/her at school if at all possible!!!
- Children coming to school late, picked up early, or picked up late are counted as tardy.
- In case of illness, the child should remain at home until free of fever, vomiting or diarrhea for 24 hours.
- Children showing symptoms of fever, vomiting, diarrhea or contagious disease will be required to go home.
- If the child has a contagious condition such as strep throat, pinworms, measles, head lice, chicken pox, ringworm, etc., he/she should be kept at home until the condition is no longer contagious. A doctor's note may be required before admission.
- After an absence from school, a written excuse should be brought to school on the next day of attendance.
- If a child misses three consecutive days due to illness, a doctor's excuse is required. A doctor's excuse may be required to excuse a student from outside playtime or other routine physical activities.
- Compulsory attendance for kindergarten is state law. The district attendance officer will review anything over 15 absences, and excessive truancy may result in legal action against the parent and/or the child being retained in a grade.

## Contact Information

It is imperative that the school has up-to-date phone numbers. This is for your child's safety. Children do get sick and injured at school. Every child wants their parents/guardians if they are sick or hurt. Parents/guardians must be able to respond to requests for help in case of emergency. **If your phone number changes, becomes unlisted, blocked, or disconnected, please notify the school immediately and give us numbers where you can be reached. Emergency numbers need to be kept current if changes occur.** Please make sure the school has the name of the person and the relationship to the child so that when we call, we can identify the contact person. The name and telephone number of the student's family doctor must be on file at the school.

## **Dress Code Policy**

All students will comply with the Student Dress Code in the Student Handbook. Students who fail to wear the proper apparel will be required to wear an alternate uniform provided by the school. In addition, their parents will be notified and receive a warning by letter for the first offense. Students who fail to wear the proper apparel correctly will receive disciplinary action as applicable.

All principals and teachers/staff must carry out the above School Board policy and all other policies of the Haywood County Board of Education and the State Board of Education.

## **Consequences**

1st offense- letter to parents and student will change into proper dress code attire provided by the school.

2<sup>nd</sup> offense- parent called to come to school and bring the proper dress code attire.

3<sup>rd</sup> offense- parent called to come to school and bring the proper dress code attire.

4<sup>th</sup> offense- sent home for the day

All clothing must be free of holes and rips. No see-through clothing will be allowed, and all clothing must be sized to fit. Denim is **NOT** allowed.

## **General Guidelines**

~Beginning the first day of school, the students in grades Pre K – 12 will be required to comply with the school standard dress code policy.

~A district logo is not required to appear on clothing, but is permitted.

~All colors must be solid, that is, without patterns, designs, checks, slogans, etc.

~All standard dress code pieces must be appropriately sized for the student, that is, they must be no more than one regular size smaller or larger than the student actually measures. Extra wide, extra full, extra-long, and baggy or saggy pants are **NOT** acceptable. No skin-tight pants are allowed. All pants and shorts must be worn at waist high.

~Manufacturer or store logos that appear on clothing may be no larger than a student I.D. card.

~Students will be exempted from the standard dress code policy on picture days.

~Striped shirts, blouses, and/or slacks (plain or corduroy) are not permitted.

~Pants and shorts with drawstrings are permitted.

~Oversized coats and large overcoats cannot be worn during school hours and trench coats are not permitted on campus.

~Jackets of solid uniform colors may be worn. Hoods on jackets of students in grade 2 or below are permitted.

~Earrings on young men will not be allowed.

~No distracting hairstyles such as Mohawks and colored hair beyond the natural hair color for boys and girls.

~Symbols, letters, nor words may not be carved into the hair.

### **TOPS:**

Colors: White, Light Pink, Navy, or Royal Purple

~All shirts must have a collar and be a uniform top color.

~A white turtleneck or crewneck t-shirt may be worn under the collared shirt.

~A crewneck or V-neck sweater or sweater-vest (of uniform colors) may be worn over the collared shirt.

### **BOTTOMS:**

Colors: Khaki, Navy, or Black

~Long pants, standard shorts, capri-length pants, standard knee-length skirt/skort, or jumper are acceptable.

**NO FLIP FLOPS!!!**

\* A more detailed description is on the HCS website.

## **Discipline Policy**

### **School-Wide Rules**

Anderson uses a School Wide Positive Behavior Program. The School Wide rules are listed below.

### **Anderson Early Childhood Center School-wide Behavior/Discipline Guidelines**

#### **A Cub will:**

1. Be prepared to do my best everyday in my classes.
2. Respect myself, my classmates, my teachers, and all adults.
3. Be responsible for my possessions, my school work, and my behavior.
4. Stay safe by following the rules, keeping my hands and feet to myself, and minding my own business.
5. Treat others like I would like to be treated.

There may be times when these practices are not working, and if / when those occasions arise, the following procedures will be taken.

### **Offenses and Consequences**

**Level I** – offenses that can be handled in the classroom by the teacher, such as excessive talking, incomplete work, inability to stay seated, etc.

**Level II** – more serious offenses may be handled by the teacher in the room or may be handled with some assistance from the office.

**Level III** – offenses that require administrative intervention may warrant a suspension from school.

### **Interventions to Correct Behavior**

- |   |                              |
|---|------------------------------|
| 1. Verbal warnings  | 4. Behavior notes to parents |
| 2. Time out   | 5. Phone calls to parents    |
| 3. Loss of privileges such as field trips, recess and special activities* |                              |

*\*Students who do not consistently follow the rules and obey their teachers may sometimes go on field trips only if accompanied by their parents. If students do not listen and follow the rules at school, they probably will not do so when they get away from school. We want children to be safe at all times; therefore, we must take the necessary precautions on field trips by having parents be responsible for their own child. This is at the discretion of the child's teacher with administrator approval.*

### **Corporal Punishment**

- The Haywood County Board of Education does allow the use of corporal punishment and can be administered if the administration feels the offense warrants it. Anderson's policy is that corporal punishment will be used only as a last resort.
- No corporal punishment for preschoolers – in the event we have behavior that cannot be controlled at school, parents will be asked to come to school and address the behavior.
- When corporal punishment is deemed necessary, it will be administered privately and in a humane way. Teachers may administer corporal punishment only if the administrator is present as the witness.
- **Parents who do not want their children punished in this manner should put the request in writing and give the written request to the child's teacher. Parents please note that if you do not wish for corporal punishment to be administered, you may be called to school to help us with your child's inappropriate behavior.**

### **Level III – Offenses which may result in suspension from school**

1. Real or threatened violence against a student, teacher, or staff member including harassment or bullying in a hurtful manner
2. Possession, handling, transmitting, use or attempted use of the following, either real or toy firearms, knives, explosives, razors, combs, or any object that can be used as a weapon. The object will be confiscated and returned to the parent or guardian.
3. Use of profane and/or obscene language or gestures
4. Immoral conduct
5. Theft of property (student, staff, or school)
6. Open, blatant defiance of authority
7. Willful and persistent violation of school/classroom rules. **Note: three trips to the office will be interpreted as willful and persistent violation of school/classroom rules. However, the administration reserves the right to make a final decision as to the severity of the violation(s) and punishment(s).**
8. Willful and persistent destruction or defacing of school property or the property of another student or staff member. Parents may be responsible for replacement or restitution in these cases
9. A violent temper tantrum in which a student screams, cries, kicks, or fights and has to be physically restrained or removed from the classroom. **Parents will be notified and are expected to report to the school immediately upon being notified. If parents cannot be found, the local police will be called to help find the parents or a responsible party.**
10. Intentional behavior(s) which would influence or cause another student to violate school rules
11. Any other conduct affecting good order or discipline in the school

Please note: Parent assistance and cooperation in solving behavior problems in school is required. If parents do not cooperate with school officials in helping solve these types of problems, the situation will be referred to the Central Office. Children's Services, Crisis Intervention, and the court system may be called upon to assist the school in maintaining a climate that is safe and conducive to learning for all children.

### **Drop-off and Dismissal Policy**

Preschool dismissal will be staggered to eliminate parking difficulties. Please pick your child up at the designated time. We will have two dismissal times for preschool: one group will dismiss at 2:30 p.m. and the other group at 2:45 p.m. All Pre-K students should be picked up no later than 3:00 p.m.



### Pre-K dismissal schedule

#### 2:30 Dismissal

Ms. Pam Thomason

Ms. Sami Jo Gore

Ms. Tonya Madere

Ms. Janice Bird

Ms. Laurel Garrett

#### 2:45 Dismissal

Ms. Angela Yoder

Ms. Suzie May

Ms. Leslie Phillips

Ms. Allison Ferrell

Ms. Krista Parker

Kindergarten dismissal is 3:00 p.m. for car riders from the cafeteria. Special education dismisses at 2:55 p.m. Buses begin leaving at 3:00 p.m. Kindergarten students must be picked up no later than 3:30 p.m.

#### **Drop-off**

- Car riders should **NOT** be dropped off before 7:00 a.m.
- For your child's security, Anderson students should be brought from your hands to ours. Parents who drive their children to school are to enter the campus by the Margin Street entrance on the west side (closest to Grand Avenue). This is a one-way drive. The driveway closest to the gym is for staff and buses only. Cars exit the campus onto Main Street- right turn only. All children and parents should use the main entrance of the building. You may drive up to the building, where a staff member will be available between 7:15 a.m. until 8:00 a.m. to open the car door and assist your child. If you need to park and enter the building, make sure you take your child by the hand. Never let them go alone across the parking lot or a lane of traffic. **Please drive with utmost care!!** Please do not block driveways, especially at the front entrance. This is a fire lane. Illegal parking or unsafe driving will be reported to the police.
- Parents are asked to say a brief good-bye in the mornings in the entrance and then leave. Part of our mission is to help children develop self-reliance, an important first step vital in the development of a child's emotional maturity. This self-reliance begins as children walk through Anderson's door. Parents need not be alarmed when the child cries upon first being left at school. The longer a parent stays, the longer the child will be upset. We will contact you if the child is unable to be comforted.

## Dismissal

- Please pick up car riders in the cafeteria.
- The person picking up the child will be asked to sign out the child.
- Children picked up before dismissal time must be signed out in the office. **Note that leaving early is counted as a tardy and affects attendance.**
- Only persons listed on the designated driver form will be allowed to pick up children from the school. Parents should fill out the designated driver form and the emergency number form on the first day of school.
- If someone other than those listed on the designated driver sheet is to pick up the child, you must notify the school. This can be done by sending a note to school, or by coming to the office **before 1:00 p.m.** We are NOT allowed to approve this through a phone conversation. If the new driver is unknown to the staff, the driver must have identification so that we are assured of the safety of the child. **If the staff is unsure as to the child's safety, they have the right to deny access to the child.**
- Children who will be riding a different bus must bring a note stating the bus number, the name and address of the place to which they are to go. If a bus or car change is necessary during the day, come by the school office **before 2:00 p.m.** so we can relay the information to the teacher. The new bus number and name and address of the new destination must be given so the driver can get the child to the right place. **We cannot accept bus changes over the phone.** Parents should be sure someone is at home, awake, and alert for the arrival of the bus at the scheduled time. If a child misses the bus, a parent or emergency number will be called. If no one responds to the call in a timely manner, law enforcement authorities may be enlisted to find a responsible party.
- If preschoolers are not picked up by 3:00 p.m. and kindergarten car riders are not picked up by 3:30, parents or emergency numbers will be called. If no one can be reached or no one responds in a timely manner, the police or sheriff's department may be called for assistance in finding a responsible party to get the child. **Habitual lateness in picking up a child will be referred to the district attendance officer.**
- PLEASE remember to be courteous and patient in the parking lot in the mornings and afternoons. We all know that this process can be frustrating, but please plan ahead and give yourself plenty of time during drop off and pick up. Remember we open the doors of the school at 7:00 a.m.

### The Haywood County Schools procedure for busing during extreme cold weather is as follows:

Extreme cold weather procedures. Extreme cold weather is defined as; *temperatures or chill factors at or below 28 degrees between 6:00 a.m. and 8:00 a.m.*

Buses will be started 45 minutes earlier than usual to ensure the bus will start and that the bus is warm when picking up students. ALL buses will make ALL stops (*come to a complete stop*) and wait for the students to come to the bus. This may delay some routes, but everyone should be at school by 7:50 a.m. Schools are prepared for some buses to be running a little late and this will not count against the child's attendance. Breakfast time will be extended for the late arrivals.

For the procedure to work, we require the cooperation of Parents. Parents should **position themselves where they can see the bus approaching and start their child in the direction of the bus stop before the bus gets to the stop.** Note: *having a porch light on, waving to the driver from the door, etc. helps let the driver know the children are headed out if for some reason the children are not walking toward the bus when it stops.*

*Parents should also make sure that All bus riders are dressed for the weather. Extreme weather dress should include; socks and shoes that cover the entire foot, layering of clothes and jackets or coats. Hats and gloves are highly recommended. No shorts or short sleeves shirts.*

Our goal is to ensure that our children have a safe and comfortable ride to school. If there is a problem, please call one of the contact numbers listed.

- Bus Shop 772-9613 ext 2560.
- Jim Arnold 431-4526  
*Transportation Supervisor*
- Kenneth Emerson, 731-772-9613 extension # 2820 or Cell 731-432-3942.

*Director of Pupil Services*

## **Meals**

At Anderson breakfast and lunch will be provided for the students. Children who bring their lunches may not eat from the school cafeteria line. Milk will be provided if desired. Food from restaurants should not be brought to school and eaten in the cafeteria. No carbonated drinks will be allowed to be consumed in the cafeteria. The USDA regulates Anderson's food service, and our policies are based on their recommendations.

Parents are welcome to eat lunch with their children. Please call the Anderson cafeteria at 772-9832 by 9 a.m. of the day you wish to eat. A lunch tray costs \$3.50 and may be paid for as you go through the line. We request that parents wait three weeks after the beginning of the school year to have lunch at school with your child. This allows time for the students to adjust to the school environment.

If your child is allergic to any food item, please send a doctor's statement to have on file at the school so we can make the necessary changes in your child's diet.

## **Medication Policy**

Prescribed medicine can be administered at school with the following provisions:

1. A permission slip filled out by the parent and a **signed doctor's consent form** must be on file in the office.
2. The medication to be given must be brought to school in the original bottle.
3. If the doses are to be given during school hours, you may give one in the morning, one when the child gets home in the afternoon, and one at night, OR you may come to school and give the medicine to your child yourself.

4. Parents with children taking medication for behavior modification may administer these medicines at home or the staff can administer the medicines with proper paperwork. When a notice is sent home that the medication is almost gone, parents should get a refill promptly and get the medicine to the school office. It is important that the doctor's recommendations be followed in administering behavior modification medication.
5. No over the counter medication can be given to students while at school. If your child needs over the counter medication, a parent or guardian will have to come to school and administer the medication.

### **Valuables and Belongings**

Please put your child's name on his or her coat, jacket, or sweater. Young children often misplace belongings, and many folders, backpacks, jackets and hats look the same. Common sense is the best guide in determining whether to bring personal possessions to school. The school administrators and staff cannot be responsible for lost items including money, clothing, shoes, jewelry, toys, etc. It is recommended that students leave all valuables at home. These items are easily lost on the playground, and children this age sometimes do not know the difference between loaning and giving.

### **Visitors**

All visitors must report to the main office, where they must sign in and receive a visitor badge. Visitors will return the badge to the office and sign out before leaving. TCA 49-2-303(b)4

Instructional time is valuable and young children are easily distracted. All kindergarten students will have an uninterrupted reading/language arts block of time each morning from approximately 8:00 until 10:30. No interruptions will be allowed in the classroom at this time. Please make an appointment with the teacher if you wish to visit your child's classroom.

If you need to deliver items to your child's class, you may leave them in the office to be delivered by the office staff.

If you need to see your child's teacher, you may schedule a conference during the teacher's planning time.

Visitors should note that all packages and other containers brought into the building as well as cars parked on campus are subject to search. No person shall enter the campus or building during school instruction hours except students assigned to the school, school staff, parents of students in the school, and other persons with lawful and valid business on the school premises.

### **Zero Tolerance Policy**

Student(s) who unlawfully possess, use, distribute, or sell any narcotics, tobacco, stimulant drug, marijuana, or alcoholic beverage or possess a dangerous weapon on a school bus, on school property or at any school event or activity will be found in violation of Haywood County's Zero Tolerance. Any student who engages in the following behavior will be subject to expulsion for a period of not less than one (1) calendar year. All students charged with Zero Tolerance offense appear before the Disciplinary Hearing Authority.

**ACCESSIBILITY**

~ Anderson will provide for limited English Proficiency and/or disabled parents as needs arise. The school will provide a translator as needed.

**Personal Safety Curriculum**

~ Anderson Early Childhood Center is currently implementing a personal safety curriculum into both pre-school and kindergarten programs. By teaching a lesson each week during Physical Education class, every student will receive the necessary information that is needed to teach our students about personal safety. Each week, one safety rule is addressed at the beginning of each P.E. class. The resource that is currently being taught is the *Talking About Touching* curriculum box. This curriculum has resources such as: safety steps posters to generate discussion, photo cards directly relating to the topic, a teacher's guide, story books and videos. The lessons that are taught will include: fire safety, traffic safety, gun safety, staying healthy, safe touching, and unsafe touching. This curriculum is required for the State of Tennessee Voluntary Pre-K program.

**Privacy Notice**

~ The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education.

# Anderson Early Childhood Center Academic Calendar 2014-2015

- 28-31 Faculty/Staff In-service
- 7/31 Pre-K Meeting in Gym
- 8/1 Faculty/Staff In-service
- 1 Curriculum Night 5 - 7
- 4 First Day Classes ½ Day
- 5-12 Staggered Attendance
- 5 – 8 School Health Screenings
- 13 ALL Students will attend AECC
- 26-27 Discovery Ed Testing (K)

JULY/AUGUST 2014						
S	M	T	W	Th	F	S
	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

JANUARY 2015						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

- 1-2 Winter Break
- 5 Stockpile/Professional Development Day (Students Do Not Attend)
- 6 Students Resume Classes
- 9 Report Cards Issued & Academic Pep Rally (K)
- 19 Martin Luther King Jr Day
- 30 100th Day Celebration -K

- 1 Labor Day
- 5 Progress Reports
- 10 Fall Picture Day
- 29 Parent/Teacher Conference 10:00 am – 6:00 pm

SEPTEMBER 2014						
S	M	T	W	Th	F	S
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

FEBRUARY 2015						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

- 5 Spring Picture Day Family Night 5pm-7pm Progress Reports
- 13 Parent Teacher Conference 10:00 am – 6:00 pm
- 16 Presidents' Day

- 7 End 1<sup>st</sup> Nine Weeks
- 10 Academic Pep Rally (K)
- 14 Report Cards Issued
- 16 Family Night 5pm-7pm
- 20-24 Fall Break
- 27 Stockpile/Professional Development Day (Students Do Not Attend)
- 30 Fall Pictures Make-up
- 31 AECC Sock Hop

OCTOBER 2014						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

MARCH 2015						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

- 2 Dr. Seuss's Birthday
- 3-4 Discovery Ed Testing (K)
- 11 End 3<sup>rd</sup> Nine Weeks
- 18 Report Cards Issued
- 20 Academic Pep Rally (K)
- 23-27 Spring Break

- 12-13 Discovery Ed Testing (K)
- 14 Progress Reports
- 26-28 Thanksgiving Break

NOVEMBER 2014						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

APRIL 2015						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

- 2 Egg Hunt (PK)
- 3 Good Friday
- 7 Cap/Gown Pics (K)
- 11 Pre-K Registration
- 17 Kindergarten Musical
- 21 Progress Reports

18 K Musical @ AECC  
 19 1/2 Day Students and Teachers  
 Pre-K Musical @ AECC  
 End 2<sup>nd</sup> Nine Weeks  
 End 1<sup>st</sup> Semester  
 22-31 Winter Break

DECEMBER 2014						
S	M	T	W	Th	F	S
30	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

MAY 2015						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

5-7 SAT-10 Testing (K)  
 13 Pre-K Musical  
 14-18 Four yr old screenings  
 19 Make-up screenings  
 19 Kindergarten Graduation  
 20 Stockpile Professional Development Day (Students Do Not Attend)  
 21 1/2 Day for Students  
 End 4<sup>th</sup> Nine Weeks  
 End 2<sup>nd</sup> Semester  
 Pick Up Final Report Card



**Student-Teacher-Parent Compact**

The shared vision of Haywood County Schools, in partnership with the community, is to invest in our greatest resource, our students. We strive to value, challenge and educate all students to prepare them for post-education and careers with information and skills necessary to compete, achieve, and serve as leaders in a global economy as ethical and responsible citizens. This agreement is a promise that students, parents/guardians, teachers and administrators will work together daily to assist our students in achieving academic success.

**As Students, we will be responsible for the following:**

- Showing courtesy, honesty, integrity and respect for others
- Showing responsible behavior by following all school rules
- Attending school daily, on time, and ready to learn
- Preparing for school with all necessary materials and following the dress code daily
- Completing all class and homework assignments on time and at our best
- Sharing our school work and grades with parents/guardians
- Practicing self-control and avoiding conflict with others

Student's Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**As Parents/Guardians, we will be responsible for the following:**

- Encouraging punctual and regular school attendance
- Supporting learning at home, provide support, love and understanding
- Being present when possible at school functions to support our child
- Participating, as appropriate, in decisions relating to the education of our child
- Providing update contact information regularly to communicate with teachers
- Supporting the school in its efforts to maintain proper discipline and safety
- Encouraging self-control, self-motivation and responsibility

Parent/Guardian's Name: \_\_\_\_\_

Parent/Guardian's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**As teachers, we will be responsible for the following:**

- Teaching skills and concepts daily using best practices and research-based strategies
- Striving to address the individual needs of all students
- Providing a safe, positive, and healthy learning environment
- Grading, correcting and returning student work in a timely manner
- Providing flexible office hours for parents to address student academic needs
- Communicating to students and parents expectations for homework, class work, and behavior
- Relating to students in a positive manner
- Implementing and assisting with the enforcement of the zero tolerance and dress code policies to avoid conflicts

Teacher's Name: \_\_\_\_\_ Date: \_\_\_\_\_

Teacher's Signature: \_\_\_\_\_

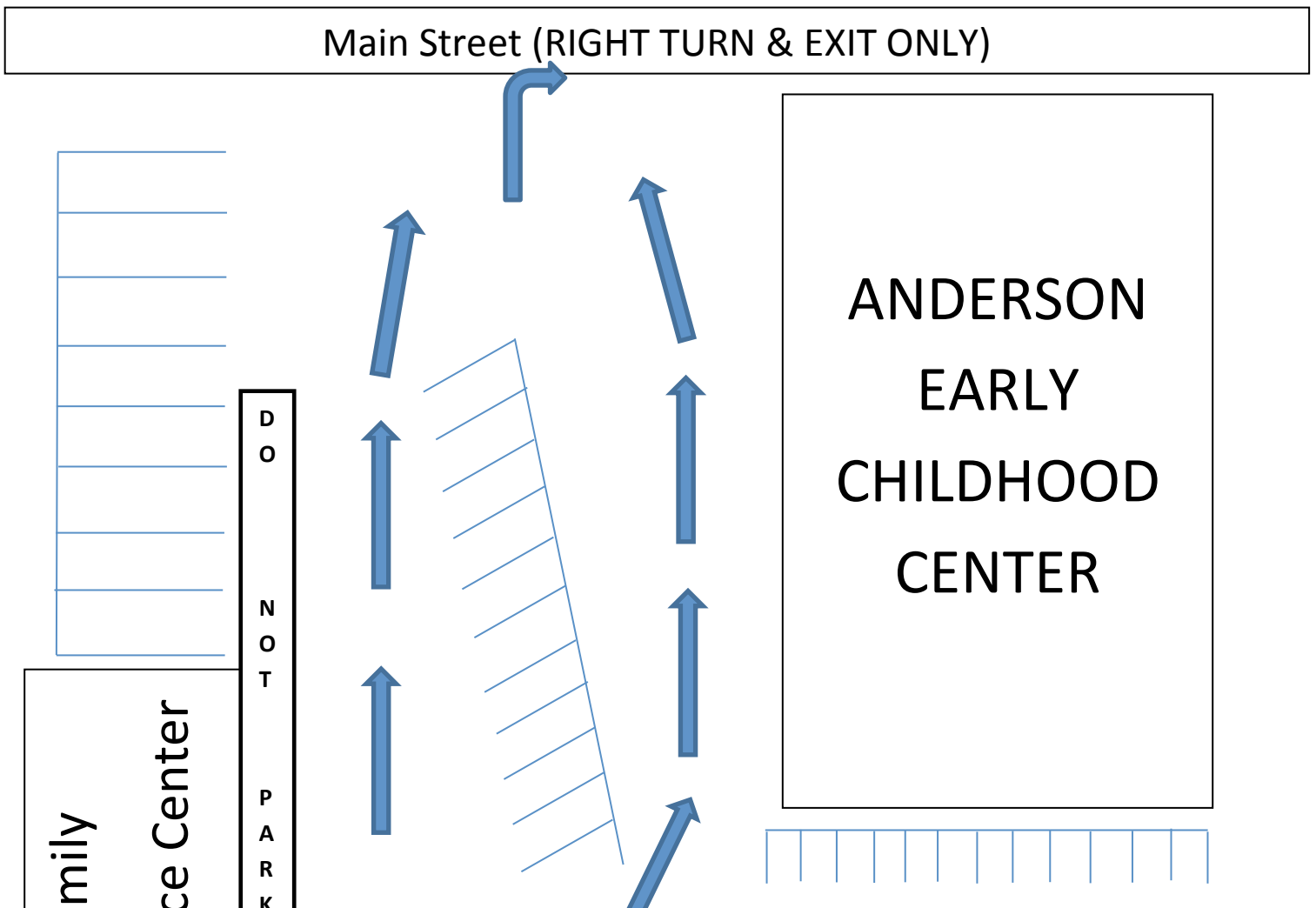
**As Administrators, we will be responsible for the following:**

- Creating a friendly environment and welcoming suggestions from all stakeholders
- Communicating to students and parents the school's mission goals
- Ensuring a safe and orderly learning environment
- Reinforcing the partnership between parent, student, and staff
- Acting as the instructional leader by supporting teachers and students
- Providing appropriate professional growth opportunities for teachers
- Encouraging parent involvement, volunteerism, and observation

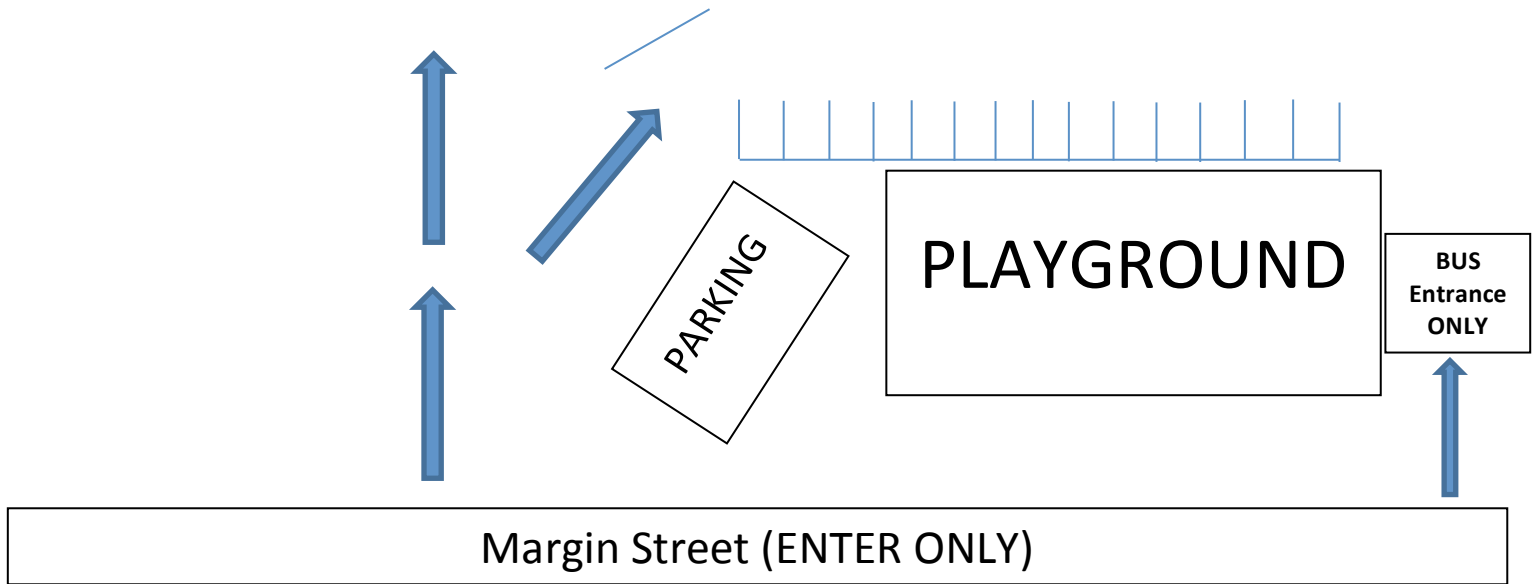
Administrator's Name: \_\_\_\_\_ Date: \_\_\_\_\_

Administrator's Signature: \_\_\_\_\_

## Anderson Early Childhood Center Parking Lot Diagram and Logistics







Please remember to be **patient** and **courteous** while driving.