

HAYWOOD COUNTY SCHOOLS
Literacy/STEM Mini-Grant Application
Spring 2019

Greetings Teachers and Administrators!

It is time to apply for the annual Spring Mini-Grant! We ask that you TYPE all information into the application then print the completed application. After the application is printed, **please have your principal read, sign, and date the application**. All applications must be submitted to Marjorie Vaultx by **NOON on Friday, March 22, 2019**. Awardees will be announced at the April meeting of the Board of Education.

Please send a list of items (include website links if you have researched items) that you would like to purchase with Mini-Grant funds. Purchases may be made online from any vendor you choose. If you choose a vendor who does not accept purchase orders (such as Amazon and Wal-Mart) a gift card will be purchased and you will be charged tax and shipping. The purchase of the gift card, taxes, and shipping should be figured into your grant allocation of \$200. Please shop wisely.

If you would like assistance with purchasing to get the most for your money, please contact **Jessica Reggans** at jessica.reggans@hcsk12.net. If you receive a gift card to make your own purchases, you will be required to submit the receipt to Jessica Reggans within 48 hours. Otherwise, Jessica will make purchases for you.

Be creative! Thank you and good luck!! ☺

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Principal Signature

TEACHER/CONTACT PERSON
SCHOOL
GRADE TAUGHT
AMOUNT REQUESTED (\$200.00 MAXIMUM)
NAME OF PROJECT/ACTIVITY

For office use:

Applicant's Number _____

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Applicant's Number (for office use only) _____

Please type all information.

Amount Requested: \$ _____ (\$200.00 (maximum))

Title of Project/Activity:

Target Population:

Description of Activity:

Objective(s):

Educational Significance of Activity:

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How do you plan to use Mini-Grant funds?

Evaluation Criteria: