



Haywood High School

1175 East College Street
Brownsville, Tennessee 38012
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Brittany Avent, Principal
Alex Aitken, Assistant Principal
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Joey Hassell
Superintendent

June 22, 2020

Dear Parent or Guardian of incoming 12th grade student:

The Haywood High School administration and guidance teams would like to inform you of the registration process for the 2020-2021 school year. Normally, this process would involve conversations with both students and parents prior to the registration process but due to the current situation with the COVID-19 pandemic, we must honor social distancing guidelines endorsed by the CDC and approach registration differently. Your student's counselor will schedule your child in courses required for graduation, but we are using this process to allow your student to personalize their schedule and sign up for courses in their individual graduation plan.

Haywood High School's registration form is attached and shows the programs of study that we offer along with the classes for each one. Our students should know the previous courses they have taken in their programs of study and should use this form to determine which courses they would like to take next school year. Electronically, we have included videos, a Power Point, and the registration form on our website haywoodschoools.com. You can also pick up the Power Point and registration form at the following locations: Board of Education, Haywood High School, any meal distribution sites, Scott Street Community Center, Boys and Girls Club, and Methodist Day School.

A typical 12th grade schedule could look like this (but can vary from student to student):

English IV	4 th Math
U.S Government and Civics/ Economics	5 Elective Classes

We suggest the following steps to complete the registration process:

- 1) Pick up form at any location stated above.
- 2) Watch the registration video posted on the website haywoodschoools.com and complete the registration form.
- 3) Submit the registration form one of two ways:
 - a. In-person on July 8th from 9:30 a.m. – 7:30 p.m. at Haywood High School
 - b. Scan and e-mail to counselor after July 8th

Counselors will use your student's registration form to create their schedule for the 2020-2021 school year. If counselors do not receive a registration form from your student or if they have a question or concern, you will be contacted. If you have any questions or concerns, please contact your child's counselor or stop by during their office hours in July.

Thank you for your help and stay safe.

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