



Framework for Back-to-School

June 22, 2020
Haywood County Schools

HCS Core Values, Mission, Vision



We Value:

- an environment of high expectations where all decisions are student-centered.
- passionate, caring, and focused employees who model leadership from where they serve.
- effective partnerships with family and community.
- a respectful, safe, and supportive learning environment.
- an environment where all students, staff, and school board members continuously learn and grow.
- honesty, integrity, and accountability for all.

HCS Core Values, **Mission**, Vision



Our Mission:

The mission of Haywood County Schools, in partnership with families and community, is to ensure an engaging, respectful, and safe environment where all students are empowered with the knowledge and skills needed to pursue post-secondary opportunities.

HCS Core Values, **Mission**, Vision



Our Vision:

The vision of Haywood County Schools is that all students, under the guidance of a passionate and qualified staff, will be equipped with the academic and social skills needed to be successful and productive citizens.

Commitment to Equity



Haywood County Schools commit to knowing every student by name, strength, and need so that they graduate for the future they choose. To do this requires knowing our students and their families deeply, honoring their cultures and identities, ensuring materials and instruction are culturally relevant, and being willing to engage with students, families, and the community. We must act – daily, bravely – to be an anti-racist organization. Haywood County Schools must constantly ensure that every adult and child in our community is safe, seen, respected, and valued.

Re-Entry Planning for 20-21



Focus Areas/Work Teams:

- Governance
- Health/Wellness
- Facilities
- Operations
- Technology

Guiding Questions



- Under what community public health conditions is it safe to reopen our schools?
- When it is safe to reopen our schools, what precautions do all schools need to take to mitigate the risk of the spread of COVID-19?

CDC Guidance



- Promoting Behaviors that Reduce Spread
- Maintaining Healthy Environments
- Maintaining Healthy Operations
- Preparing for When Someone Gets Sick

20-21 School Placement



- Anderson Early Childhood Center
 - Pre-K & Kindergarten
- Haywood Elementary School
 - 1st & 2nd Grade
- East Side Elementary School
 - 3rd & 4th Grade
- Sunny Hill Intermediate School
 - 5th and 6th Grade
- Haywood Middle School
 - 7th and 8th Grade
- Haywood High School
 - Tomcat 1 (9th & 10th Grade) – MWF
 - Tomcat 2 (11th & 12th Grade) - TTH
- Student Options Academy – REACH and Alternative Learning Center

HCS Registration Date



Haywood County Schools
District-wide Registration Day for All Students in Pre-K - 12
Location: Haywood High School
Date: Wednesday, July 8, 2020
Time: 9:30a.m. – 7:30p.m.

An online registration link will also be shared the week of July 6.

August 2020 – Teachers & Staff



- Thursday, July 30 – Friday, July 31
 - **New** Teachers & Staff Report
- Monday, August 3 – Thursday, August 13
 - Teachers and Staff Report (Planning, Preparation, & Professional Development)

August 2020 – (PreK – 2nd Grade)



- Friday, August 14 - Student ½ Day
 - Grades PK-2 - (AECC, HES) - *Parents/Guardians learn school assigned days & even/odd day placement assignments (Note: Even/Odd Placement will take effect if we move to 50% capacity due to uptick in COVID-19 in HCS)*
- Monday, August 17 – Thursday, August 27
 - Grades PK-2 - (AECC & HES) - School Assigned Days (Small Groups of 3-5)
- Friday, August 28 – Friday, September 4
 - Grades PK-2 - (AECC & HES) - Even/Odd Day Assignment (1/2 of class each day)
- Tuesday, September 8
 - Grades PK-8 - (AECC, HES) - All Students Report
- Tuesday, September 8
 - Grades K-2 - (AECC, HES) - HCS Virtual School Begins

August 2020 – (3rd – 8th Grade)



- Friday, August 14 - Student ½ Day
 - Grades 3-8 - (ESE, SHIS, HMS) - *Parents/Guardians learn school assigned days & even/odd day placement assignments (Note: Even/Odd Placement will take effect if we move to 50% capacity due to uptick in COVID-19 in HCS)*
- Monday, August 17 – Friday, September 4
 - Grades 3-8 - (ESE, SHI, & HMS) - Even/Odd Day Assignment (1/2 of class each day)
- Tuesday, September 8
 - Grades 3-8 - (ESE, SHIS, HMS) - All Students Report
- Tuesday, September 8
 - Grades 3-8 - (ESE, SHIS, HMS) - HCS Virtual School Begins

August 2020 – (9th – 12th Grades)



- Friday, August 14 - Student ½ Day
 - 9th Grade – (HHS) – Orientation
- Monday, August 17 –
 - Grades 9-12 - (HHS & SOA)
 - Tomcat 1 (MWF)
 - Tomcat 2 (TTH)
- Tuesday, September 8
 - Grades 9-12 - (HHS/SOA) - HCS Virtual School Begins

Framework for Re-Opening



Virus Spread			
Low		3 Blended learning may be necessary, but majority of delivery in person with additional distancing and cautionary steps	4 Schools may be fully operational and may return to normal
Moderate			
High		2 Blended learning, partial days or other mixed models with social distancing procedures	
	1 School building closures and virtual learning		
	Haywood County Schools' Readiness		
	Low		High

**Low virus spread is defined as no reported increases in the number of cases over the last 14 days. High virus spread is defined as high levels of community transition, including outbreaks or increases in cases.*

Movement from Phase 1 to Phase 4



- Moving from **1** to **2** requires consideration for district and school capacity to identify and address potential health concerns, as well as a clear plan in place for maintaining high standards for health and safety at school sites. At a level 2, if schools are physically open, strong measures will be put into place regarding social distancing, masks, etc.
- Moving from **2** to **3** would also include declining rates of identification and spread within a community. Health and safety guidelines should be closely followed, but there may be more flexibility available based on specific needs of the school system and local health policies and recommendations.
- Moving from **3** to **4** would indicate a clear decline in cases as well as significant capacity to address the virus within the broader community.
- A **4** would indicate that there has been a steady decline in cases (with a similar rate of testing) for two or more weeks, strong coordination related to address any surges, and support from state and local health officials.

Haywood County COVID-19 Data Snapshot (Example)



	<u>June 11</u>	<u>June 18</u>	<u>Difference</u>
Negative Labs	1053	1196	+143
Total Cases	35	39	+4
Recovered Cases	26	29	+3
Deceased	2	2	---
Active Cases	7	8	+1

Haywood County COVID-19 Data Snapshot (Example)



	<u>June 15</u>	<u>June 22</u>	<u>Difference</u>
Negative Labs	1173	1241	+68
Total Cases	37	48	+11
Recovered Cases	28	30	+2
Deceased	2	2	---
Active Cases	8	16	+8

HCS Framework for Re-Opening



- PK - 8 - August 17 – September 4
 - Phase 2 - Blended learning, partial days or other mixed models with social distancing procedures (Why? – Practice protocols and Survey Results)
- 9-12 – August 17
 - Phase 3 - Blended learning may be necessary, but majority of delivery in person with additional distancing and cautionary steps
- PK-8 – September 8
 - Phase 3 - Blended learning may be necessary, but majority of delivery in person with additional distancing and cautionary steps

Health Protocols (Released 6/22/20)



- Health – Central Office Operations
- Health – Isolation Room and Procedures
- Health – School Operations
- Health – Social Emotional
- Health – Transportation Operations
- Health – Department of Health FAQ/Guidance

Protocol Structure (Virus Spread)



- Low Virus Spread (Phase 3 & Phase 4)
 - Phase 3: Blended learning may be necessary, but majority of delivery in person with additional distancing and cautionary steps.
 - Phase 4: Schools may be fully operational and may return to normal.
- Moderate Virus Spread (Phase 2)
 - Phase 2: Blended learning, partial days or other mixed models with social distancing procedures.
- High Virus Spread (Phase 1)
 - Phase 1: School building closures and virtual learning.

CDC Guidelines



- Promoting Behaviors that Reduce Spread
 - Staying Home when Appropriate
 - Hand Hygiene and Respiratory Etiquette
 - Cloth Face Coverings
 - Adequate Supplies
 - Signs and Messages

CDC Guidelines



- **Maintaining Healthy Environments**

- Cleaning and Disinfection
- Shared Objects
- Ventilation
- Water Systems
- Modified Layouts
- Physical Barriers and Guides
- Communal Spaces
- Food Service

CDC Guidelines



- **Maintaining Healthy Operations**

- Protections for Staff and Children at Higher Risk for Severe Illness from COVID-19
- Regulatory Awareness
- Gatherings, Visitors, and Field Trips
- Identifying Groups and Keeping Them Together (Cohorts)
- Staggered Schedules
- Communication System
- Leave Policies and Excused Absences
- Staff Training

Preparing for When Someone Gets Sick



- **Isolation Room**

- An isolation room will be designated at each school building. Signage on the door will designate.
- The isolation room will be located near the nurse's office and have access to an exit door to prevent contamination to additional school areas.
- The isolation room door will have a window in it for monitoring purposes and a sign indicating the space is an isolation area.
- Only essential easy to clean furniture will be allowed in the isolation room.

Preparing for When Someone Gets Sick



- **Isolation Procedure**

- Students/staff presenting with a temperature of 100.4 or higher will be immediately escorted to the designated isolation room.
- Staff/student will be given a face mask, if tolerated, as he/she is being escorted to the isolation room. If face mask is not tolerated or not available, a tissue should be used to cover the individuals mouth and nose.
- The door to the isolation room should remain closed when occupied.
- Parents are to be notified of the student's condition and sent a request to pick up the student immediately.
- Parents will be instructed where to pick up and sign out the student to limit exposure.
- Students/staff in isolation will be monitored at all times.
- The school nurse will utilize the appropriate Personal Protective Equipment (PPE) when caring for anyone in isolation.
- A designated isolation cart will remain outside of the isolation room for access to medical supplies/equipment that may be needed. Equipment that is used will be thoroughly cleaned and disinfected.
- A log will be kept on the isolation cart with the name of anyone admitted to the isolation room, date, time entered, and time exited.

TN Dept of Health FAQ for Schools



- If a COVID-19 case is confirmed by the TDH and it is a student or employee, will the school be notified of a positive case? Will contact tracing be done by the health dept. to inform anyone else who may have been exposed or need further guidance? (For example, if a student in a classroom test positive will the other classmates be made aware?).
 - Public health will communicate with the school if a case was present in the school while infectious, while maintaining the individual's privacy. Yes, contact tracing will be done... to identify close contacts only. This does not necessarily mean that every student in a class is defined as a close contact. This will be situation specific. For preschools and young children where social distancing is more difficult, it is likely that many or all may be considered close contacts. In upper grades, where students stay in their desk throughout the class, the close contacts may just be those who sit nearby.

TN Dept of Health FAQ for Schools



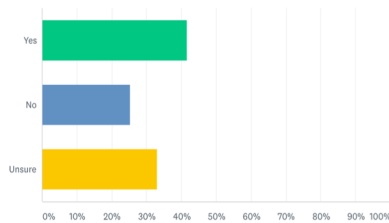
- Will the school be notified of positive cases?
 - Public health will coordinate with the school to conduct a thorough case investigation while also protecting patient privacy.
 - If there is an increase in cases in our area, this data is available at: <https://www.tn.gov/content/tn/health/cedep/ncov/data.html>
 - Or if there is a concern that school should be closed due to a rise in cases?
 - Schools do not have to wait for a recommendation from Public Health to close.

Back to School 2020: Instruction Survey Data Overview



Do you feel comfortable sending your child to school in August?

Answered: 488 Skipped: 0



ANSWER CHOICES	RESPONSES
Yes	41.60% 203
No	25.41% 124
Unsure	32.99% 161
TOTAL	488

[Comments \(247\)](#)

Comments: Key Concerns

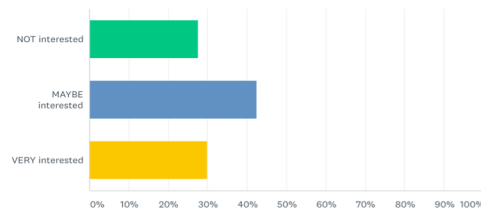
- ✓ Students social distancing and masks requirements
- ✓ Health of students and staff members
- ✓ Cleansing protocols
- ✓ Increase in COVID19 cases throughout school year
- ✓ School bus

Back to School 2020: Instruction Survey Data Overview



What is your level of interest in your child(ren) completing all classwork in a free virtual school setting led by an HCS teacher?

Answered: 488 Skipped: 0



ANSWER CHOICES	RESPONSES
NOT interested	27.66% 135
MAYBE interested	42.42% 207
VERY interested	29.92% 146
TOTAL	488

CDC Guidance –

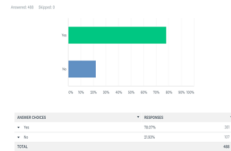
Provide Virtual/Homeschool Option

- ✓ Medical (documented)
- ✓ Safety

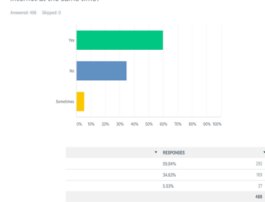
Back to School 2020: Instruction Survey Data Overview



Are there devices in your home other than cell phones with which your child(ren) can access the internet for instructional purposes?



Are there enough devices in your home for every student to access the internet at the same time?



Rate the connectivity of your home WiFi.



Provide devices (i.e. laptop/tablet) to students whose families have demonstrated a need for technical assistance.

Priority of devices

- ✓ Virtual Online Learning students will receive first priority of devices. - ONGOING
- ✓ High School students participating in dual enrollment/blended learning will receive devices as next priority.- ONGOING as needed
- ✓ Middle School students participating in dual enrollment/blended learning will receive 1-1 devices-ONGOING as needed
- ✓ Students with special needs will receive priority for 1-1 devices. -ONGOING as needed
- ✓ All other students will receive one device per household. The device will be assigned to the oldest student with the younger
- ✓ students assigned as users to the device. - SCHOOL CLOSURES

WiFi Access Points

- ✓ Open up at each school so that students can come to school areas to access WiFi- In the event of school closures
- ✓ Mifi devices will be priority for those who do not have transportation to access at school-
- ✓ § Virtual Online Learning- ONGOING
- ✓ § HS/MS/SPED- SCHOOL CLOSURES
- ✓ Options of community WiFi access points will be discussed. This would allow students to go to community location to access
- ✓ WiFi. The location must have Ethernet in order to connect WAP for student use. - SCHOOL CLOSURES
- ✓ List of free WiFi access points within Haywood County

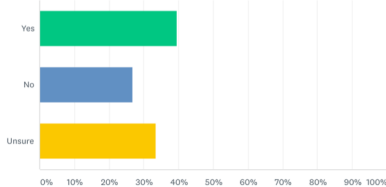
Back to School 2020: Instruction Survey Data Overview



Filter: Grades 9-12

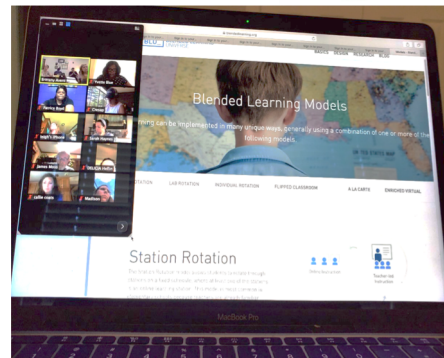
Do you feel comfortable sending your child to school in August?

Answered: 164 Skipped: 0



ANSWER CHOICES	RESPONSES
Yes	39.63%
No	26.83%
Unsure	33.54%
TOTAL	164

Comments (87)



<http://www.blendedlearning.org/models/#stat>

Back to School 2020: Instruction



Provide choice between a free virtual learning/homeschool opportunity and the traditional on-campus/in the classroom learning opportunity for all families; virtual learning teachers will be Haywood County School teachers. Students of families who enroll in the HCS Virtual Homeschool Academy will receive HCS report cards and progress reports; virtual students will be eligible to participate in all HCS activities/events. Special education, related services, 504, and ESL support services will continue for all students who are eligible. Home School/Virtual students will use the Calvert/EDMENTUM Virtual Curriculum. Virtual Homeschool Academy students will also engage in social emotional and leadership lessons using The Leader in Me curriculum. Students may transfer from virtual homeschool to on-campus learning and vice-versa as circumstances become necessary.

School Campus (K -12) Content: HQ literacy and numeracy curricula & other instructional materials materials for science, social studies/history, The Leader in Me, STEAM, etc. that are currently in place for grades K – 12. In the event that we must quarantine, students will continue their learning with the curricula and instructional materials that they use on a daily basis.

Back to School 2020: Instruction *Virtual Homeschool Academy (Teacher)*



- Teacher will communicate with each student via -hcsk12.net email addresses, phone, and Microsoft Office Teams video.
- Teacher must turn on camera and microphone for each live video lesson, academic feedback conversation, tutoring, etc. Teacher and student will be recorded via the Teams video app.
- Teacher will record all class discussions and academic feedback conversations via Teams. Recordings will be housed in each class' files or in each student's virtual file (if appropriate) in Microsoft OneNote.
- Teacher will provide a recorded overview of the week's learning for each content area at the beginning of each week. Recordings are to be posted in each class file via Microsoft OneNote. Recordings will remain posted for the duration of the school year. Content – Calvert/Edmentum
- Teacher will have a **minimum** of 3 recorded interactions with each student per week. Interactions: whole group or one-on-one (academic feedback); video or email
- Teacher will have set office hours each day to provide academic feedback, respond to general questions, communicate with parents, provide tutoring/additional support.
- Teacher will post grades weekly in PowerSchool; parents may access grades via Parent Portal. Progress reports and report cards will be issued as scheduled for the 2020-2021 school year (refer to HCS Calendar).
- Teacher will post all assignment/project due dates in the class file and post in the class calendar (Microsoft Outlook).
- Teacher will contact parents if student does not participate in the week's learning. Parent will be contacted via email, phone call, or video.
- Teacher will schedule Meet & Greet video calls with each student and parent during the month of August and again in January for grades 9-12.
- Teacher will respond to all email from the student/parent/administrator within 24 hours.

Back to School 2020: Instruction

Virtual Homeschool Academy (Student)



- Student will communicate with teacher via -hcsk12.net email address, phone, and Microsoft Office Teams video.
- Student must turn on camera and microphone for each live video lesson, academic feedback conversation, tutoring, etc. Student and teacher will be recorded via the Teams video app.
- Student will participate in each overview of the week's learning either synchronously or asynchronously.
 - ***Synchronous** – existing or occurring at the same time (students engaged with teacher all at the same time)
 - ****Asynchronous** - not existing or happening at the same time (students engage in learning anytime that is convenient. Student will access recorded lessons/discussions; teacher is not present)
- Student will complete online assignments on the Calvert/Edmentum platform or in One Note as assigned. Assignments not on the Calvert/Edmentum platform are to be submitted via OneNote.
- Student will respond to all email from the teacher/school counselor/administrator within 24 hours.
- Student will complete all assignments and participate in all discussions/activities as outlined by teacher each week. Student will manage due dates posted on the class calendar (Microsoft Outlook).
- Student and parents will participate in a virtual Meet & Greet via Microsoft Office Teams during the month of August and again in January 2021 for grades 9-12.
- Students should expect to engage in daily learning 3 to 5 hours per day (various content areas) (Monday – Friday) depending on the grade level.

Online Platform: Microsoft Office 365

Teacher – Student – Parent Communication



- Microsoft Office 365 Suite: *Outlook, Teams, OneNote, Stream* (main apps)
- **ALL students:** on campus and virtual homeschool
- Each student K – 12: -hcsk12 email address (Microsoft Outlook)
- Uses: email, video conference/class meetings/introduction to lessons, posting assignments, provide academic feedback, housing videos to be accessed anytime (asynchronous)
- All teachers, paraprofessionals, and administrators will receive training beginning June 2020.
- Teachers will begin using the platform with students upon return to school, so that students will learn how to access and use various apps.

HHS Registration



- The Haywood High School administration and guidance teams would like to inform you of the registration process for the 2020-2021 school year. Normally, this process would involve conversations with both students and parents prior to the registration process but due to the current situation with the COVID-19 pandemic, we must honor social distancing guidelines endorsed by the CDC and approach registration differently.
- Your student's counselor will schedule your child in courses required for graduation, but we are using this process to allow your student to personalize their schedule and sign up for courses in their individual graduation plan.

HHS Registration



- Electronically, we have included the following on our district website
 - Grade specific explanation video by counselors,
 - a Power Point,
 - and the registration form
- You can also pick up the registration packet at the following locations
 - Board of Education, Haywood High School, any meal distribution sites, Scott Street Community Center, and Methodist Day School.

HHS Registration



We suggest the following steps to complete the registration process:

1. Pick up registration packet at any location stated above.
2. Watch the registration video posted on the website haywoodschoools.com and complete the registration form.
3. Submit the registration form one of two ways:
 - In-person on July 8th from 9:30 a.m. – 7:30 p.m. at Haywood High School
 - Scan and e-mail to counselor after July 8th

HHS Schedule



Given scenario planning and CDC guidelines, Haywood High School will make staggered schedule adjustments for staff and students for the 2020-2021 school year.

- Tomcat 1: 9th and 10th grade
 - Monday, Wednesday, Friday students will attend in person instruction on campus
 - Tuesday and Thursday students will attend flipped classroom sessions utilizing digital learning platforms for distance learning
- Tomcat 2: 11th and 12th grade
 - Tuesday and Thursday students will attend in person instruction on campus
 - Monday, Wednesday, Friday students will attend flipped classroom sessions utilizing digital learning platforms for distance learning

HHS Schedule



HHS will utilize instructional methods requiring staff and students to engage in a flipped classroom model. Flipped classrooms support teacher created videos and lessons.

Instruction/lecture that traditionally occurred in class by the teacher will be downloaded to student's electronic device and viewed at home.

On-campus class will become the place to work through problems, advance concepts, and engage in activities and collaborative learning. Most importantly, instruction can be rethought to best maximize the safety of our students and staff.

HHS Schedule



***Students in self-contained special education setting will continue to meet at school each day.*

Athletic blocks and performance arts blocks for students in football, basketball, baseball, softball, and marching band will continue to be the last block of each scheduled day on campus. Students who are not scheduled to attend school on a particular day will come to campus for their athletic block. Transportation will be arranged for students who need it. More details will follow closer to our school starting date on August 17.

Plans are NOT static!



- Please note that within each of our buildings, our academic focus will remain on high-quality grade level assignments; strong instruction from our professional staff; deep engagement for our students; and high expectations for all. As we have worked to define and develop the plans for 2020-2021, we remain committed to improving the quality and expectations for each of our students. Our commitment to focus on the whole child through non-academic needs remains steadfast as well.
- As a reminder, please note that these are not static decisions. As health information in our community changes and as the district readiness changes, the decision-making may also adjust accordingly.

Contact Information



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