

# Safe Return to In-person Instruction and Continuity of Services Plan

## Addendum Guidance

### 2022-2023

LEAs are required to update the Safe Return to In-Person Instruction and Continuity of Services Plan every six months through **Sept. 30, 2023**. Each time, local education agencies (LEAs) must seek public input on the plan and any revisions and must take such input into account. The purpose of the plan is to keep stakeholders informed.

Every LEA should complete the addendum and upload it to ePlan in the LEA document library and post it to the LEA's website (Feb. 15 and Sept. 15). Like the development of the plan, all revisions must be informed by community input and reviewed and approved by the governing body prior to posting on the LEA's publicly available website.

Please consider the following when completing the addendum:

- Ensure the LEA used multiple models of engagement offered to stakeholders. Examples may include surveys, in-person or virtual committee meetings, town hall meetings, or other inclusive engagement opportunities.
- LEAs should engage all applicable groups noted in meaningful consultation during the crafting of the plan and when making any significant revisions or updates to the plan.
- The number of stakeholders engaged should represent the composition of students. For example, if students with disabilities make up 15 percent of students, then 10-20 percent of respondents should represent this subgroup.
- Ensure the stakeholder engagement happened prior to the development/revision of the plan.
- The LEA must engage the health department in the development and revision of the plan. This is different from providing the health department with COVID-19 numbers.
- Plans must explicitly address every bullet point in Question 3 regarding district policies and strategies.
- Plans require local board approval and public posting.
- LEAs must update the *Safe Return to In-Person Instruction and Continuity of Services Plan* at least every six months through Sept. 30, 2023, seek public input on the plan and any revisions, and take such input into account. All revisions must include an explanation and rationale of why the revisions were made.
- All revisions must include an explanation and rationale, with meaningful public consultation and in an understandable format. The American Rescue Plan (ARP) Act requires LEAs to post their Health and Safety Plans online in a language that parents/caregivers can understand, or, if it is not practicable to provide written translations to an individual with limited English proficiency, be orally translated. The plan also must be provided in an alternative format accessible, upon request, by a parent who is an individual with a disability as defined by the Americans with Disabilities Act.

## Safe Return to In-Person Instruction and Continuity of Services Plan Addendum

The Elementary and Secondary School Emergency Relief 3.0 (ESSER 3.0) Fund under the American Rescue Plan (ARP) Act of 2021, Public Law 117-2, was enacted on March 11, 2021. Funding provided to states and local educational agencies (LEAs) helps safely reopen and sustain the safe operation of schools and address the impact of the coronavirus pandemic on the nation's students.

In the fall of 2021, LEAs developed and made publicly available a Safe Return to In-Person Instruction and Continuity of Services Plan. All plans were developed with meaningful public consultation with stakeholder groups. LEAs are required to update the plan every six months through Sept. 30, 2023, and must seek public input on the plan and any revisions and must take such input into account. LEAs also must review and update their plans and ensure they align with any significant changes to CDC recommendations for K-12 schools. Like the development of the plan, all revisions must be informed by community input and reviewed and approved by the governing body prior to posting on the LEA's publicly available website.

The following information is intended to update stakeholders and address the requirement.

LEA Name: Haywood County

Date: 8/11/2022

### **1. Describe how the LEA has continued to engage in meaningful consultation with stakeholders in the development of the revised plan.**

HCS utilized multiple methods to engage in meaningful consultation with a variety of stakeholders to develop a plan for the utilization of ESSER funds to best support all students, faculty, and staff. Open meetings were held to allow all stakeholder groups including families, school and district administrators, teachers, principals, school leaders, civil rights organizations, elected officials, school board members, disability rights organizations, chamber of commerce members, and higher education colleges the opportunity to provide input. School and District leaders participated in various meetings that provided input and guidance to decisions regarding ESSER funding. Meetings included Executive Leadership Team, Department Leadership Team, District Academic Leadership Team, COVID-19 Leadership Team, Know Better Do Better Team, Board Luncheons at each school, Parent-Teacher Conferences, School Meetings, and Title I open house meetings at each school. Director of Schools, Joey Hassell, and other district leadership team members have also engaged with various community stakeholders and elicited feedback regarding ESSER funding and spending through County Commission Meetings, Economic Development Board Meetings, County Commission Budget Meetings and other stakeholder meetings. Results were thoroughly read and reviewed by district leadership and plans were made based upon the results.

Chief of Communication, Gabe Hart, will continue to communicate the district use of ESSER funds and the impact within the district through various communication methods including but not limited to the district website. Surveys will also be developed and pushed out to allow more community and stakeholder input to occur.

**2. Describe how the LEA engaged the health department in the development of the revised plan.**

Julie Taylor, nursing supervisor, and Joey Hassell, director of schools, will follow the recommended CDC Operational Guidance for K-12 Schools and consult, on an as needed basis, with the local health department.

**3. Provide the extent to which the LEA has updated adopted policies and a description of any such policies on each of the following health and safety strategies.**

<i>Appropriate accommodations for children with disabilities with respect to health and safety policies</i>
Haywood County Schools continues to support children with disabilities and provide services to them that are appropriate for their individual needs and are neither detrimental to their health and safety nor other students and/or staff. The department of Special Services works directly with families to ensure that all needed services and supports continue to be provided as needed.
<i>Physical distancing (e.g., use of cohorts/podding)</i>
Haywood County Schools encourages social distancing of 3 feet or more when possible. Additional teachers and staff were added to ensure smaller class sizes to assist with social distancing.
<i>Hand washing and respiratory etiquette</i>
Students and staff are consistently reminded the importance of hand washing and/or the use of hand sanitizer, as well as properly covering coughs and sneezes, through emails, PSAs, signage, and social media posts.
<i>Cleaning and maintaining healthy facilities including improving ventilation</i>
Haywood County Schools are cleaned to the highest level possible through our janitorial service. Extra cleaning is completed as needed throughout each building, especially frequently touched surfaces (light switches, doorknobs, bathrooms, etc.).
<i>Contact tracing in combination with isolation and quarantine</i>
Isolation and quarantine will be determined by the current CDC Operational Guidelines for K-12 Schools. HCS will require positive cases of COVID-19 to isolate at home. The length of quarantine will be based on community or household exposure. Telephone notification will be done by HCS designee, Julie Taylor, to inform parents/guardians of their child’s possible exposure and to field any questions. The HIPPA Privacy Rule prohibits our district from releasing the names of students or staff members who have tested positive for COVID-19.
<i>Diagnostic and screening testing</i>
Haywood County Schools offers testing to employees, on a volunteer basis. Testing is available for employees both who may have been exposed or who may be exhibiting symptoms of COVID-19.
<i>Efforts to provide vaccinations to educators, other staff, and students, if eligible</i>
Haywood County Schools continues to partner with the local health department to provide ongoing information to staff and families regarding vaccination information and scheduling.
<i>Universal and correct wearing of masks</i>
Haywood County Schools strongly recommends the usage of appropriate masking, following the CDC Operational Guidelines for K-12 Schools. Masks, along with proper use instructions, are available through our school nurse clinics as needed.

**4. Provide a current description as to how the LEA is ensuring continuity of services including but not limited to services that address students’ academic needs and students’ and staff’s social, emotional, mental health, and other needs, which may include student health and food services.**

HCS ensures the continuity of services to address all student academic needs, and students' and staff social, emotional, mental health, or other needs, which may include student health and food services. HCS partnerships help ensure the continuity of services.

#### Partnerships

- Envision
  - 9-12 Math
- Aimsweb Plus (Assessment- Universal Screener & Progress Monitoring)
- Curriculum Associates (Curriculum and Support)
  - 3-8 Ready Math
  - K-8 iReady
- Edu20/20 (Professional Learning)
  - 3-8 Guidebooks ELA Support
- Edmentum
  - Course Offerings (SOA)
  - Credit Recovery (HHS/SOA)
- Facing History & Ourselves (Curriculum)
  - Advisory (9-12)
- Gibbs Smith (curriculum)
  - Social Studies (5<sup>th</sup>)
    1. United States Through Time
    2. Tennessee Through Time
- Houghton Mifflin Harcourt (Curriculum, Intervention, & Support)
  - Big Day for PreK (PK3/PK4)
  - Math 108
- Instruction Partners (Professional Learning)
  - Affirming Relationships (9-12)
  - HS ELA Support (9-12)
  - Reader/Writer Project (K-2)
- LearnZillion (Curriculum)
  - EL Education (K-2)
  - Guidebooks (3-8)
- McGraw-Hill (Curriculum and Intervention)
  - Corrective Reading
  - Science
    - Inspire Science (3-6)
    - Glencoe Science (7/8)
  - Social Studies
    - Geography, United States History, & World Geography (6-8)
- NIET (Professional Learning)
  - Co-Instructional Project
  - TRAIN Network
    - Social Worker Support
- School Specialty (EPS, Triumph Learning, & Coach) (Intervention)

- Sound Sensible
- SPIRE
- SCORE (Collaborative Partner)
  - ERS
    - HR Analysis
  - JECDB Assessment
  - TRAIN Network
- Studies Weekly
  - Social Studies Weekly (3-4)
- The Leader in Me (Curriculum, Professional Learning, & Support)
  - The Leader in Me (PK-8)
- The Math Learning Center (Curriculum)
  - Bridges in Mathematics
  - Number Corner
- TNTP
  - Literacy Implementation Network (6-12)
- Wilson Language (Intervention)
  - Wilson Reading
- You Science
  - Aptitude and Interest Inventory